



## DIRECTOR OF RESEARCH

**The Las Vegas Global Economic Alliance (LVGEA)** is seeking a Director of Research. This position assumes responsibility for the execution of targeted research at the local, state and federal levels as well as leading competitor market analysis, working closely with LVGEA's Chief Operating Officer and Business Development team.

We are looking for someone who can gather and disseminate data which encourages and supports companies seeking to expand in Southern Nevada. As a vital member of the LVGEA team, this Director leads or contributes to industry reports sponsored by LVGEA, assists in informing LVGEA's public policy priorities, and supports the LVGEA's Business Development team.

### **You'd be a good fit for this job if you...**

- are a self-starter who enjoys bringing diverse stakeholders together
- like building productive partnerships with a diverse array of stakeholders in the public, private, and educational sectors
- enjoy delving into policies, laws, and reports to master your understanding of factors affecting community and economic development in Southern Nevada
- have strong project management and writing skills

You'll report directly to LVGEA's Chief Operating Officer but will also work in a highly collaborative setting with other team members. We'd like to find someone who enjoys project management, report writing, engages in critical thinking, and is passionate about the development of the community and economy of Southern Nevada.

We're a close-knit team, so you can expect a lot of variation and flexibility in what you do day-to-day, but generally you'll have these **Roles and Responsibilities:**

### **Research Program Management and Market Analysis**

- Integrate and align market information with communications and policy priorities
- Organize and distribute actionable market information among staff and stakeholders
- Assist in responding to requests for information (RFIs) and requests for proposals (RFPs) seeking community data
- Prepare and analyze surveys
- Collaborate with research partners and lead project

## **Community Development and Public Policy**

- Execute research initiatives to illustrate community narratives and workforce pipeline
- Coordinate activities with various community and governmental agencies to advance the Comprehensive Economic Development Strategy (CEDS)

If you want to work with us, we're searching for people who have...

- A bachelor's degree in Business, Economics, or a similar field. Master's degree preferred.
- An understanding of Nevada's demographics, strengths, and challenges
- Experience in building and maintaining internal and external relationships
- Excellency in organization, critical thinking, and professional writing

Your application will be even better if you have...

- 3-5 years in research, statistics, public administration, or a similar field
- Previous experience in working in economic development, government, and project management
- Prior experience leading a team or collaborative efforts in research

### **Compensation**

Salary is competitive and commensurate with experience. You will also receive a highly competitive benefits package (401k, medical, dental, vision, life etc.) available to everyone on the LVGEA team as well as three weeks paid-time off, exclusive of holidays.

### **How to Apply**

If you're interested in working with us, please send a note to Danielle Howell, Director of Operations, at [danielleh@lvgea.org](mailto:danielleh@lvgea.org). Please include a cover letter, resume and writing sample. This position is open until filled.

We are an equal opportunity employer and value diversity at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.